

Mulgrave Country Club

ABN 16 004 568 610



Mulgrave
Country
Club

Your Club

Updated
01.04.2010

Catering for Weddings

WEDDING RECEPTION PACKAGE

There are many good reasons for considering Mulgrave Country Club as the venue for your special occasion and you can be assured of our personal attention at all times.

Whether your guests list is large or small, our function rooms are sure to impress! This is a very special day for you and we leave nothing to chance to ensure its success. You are most welcome to inspect our function areas by appointment.

Mulgrave Country Club is centrally located on an easy to find corner that is accessible from any part of Melbourne and is within 500 metres of the Monash Freeway.

Cnr Wellington & Jells Road
Wheelers Hill, Vic 3150
Telephone: 03 9582 4600
Fax: 03 9582 4699

Email: information@mulgravecc.com.au
Website: www.mulgravecc.com.au

For enquiries, please call: **03 9582 4600**

Mulgrave Country Club

Catering for Weddings



Mulgrave
Country
Club

Your Club

TERMS & CONDITIONS

BOOKINGS

Tentative bookings are held for ten days only, after which the date will automatically be released. Once you have selected a date and chosen all details that you require for your function, you are required to pay a \$500 deposit to confirm your booking within one week. The deposit is held as a bond until the week following the function when it is fully refundable, unless damage has been caused by any person attending the function. Final numbers on which all charges will be made must be given to the club seven days prior to the function.

CANCELLATIONS

The deposit will only be refunded if a function is cancelled at least 30 days prior to the confirmed date and providing the club is able to re-book the date. All other monies paid will be refunded.

PAYMENT OF ACCOUNTS

Payment in full for food and fixed price drink accounts must be received seven days prior to the function by cash, bank cheque, eftpos or credit card (Amex and Diners Card payments will incur a 5% surcharge). For an "on consumption" drink account, payment is required at the conclusion of the function by credit card or bank cheque with the balance by credit card or cash.

OTHER CHARGES

All charges made are inclusive of GST. Prices charged may vary slightly from those originally quoted, however all attempts will be made to communicate these to our function organisers. Functions held on Public Holidays will incur an additional charge of \$5 per person.

ENTERTAINMENT

Mulgrave Country Club can help put you in touch with a reliable agency for you to organise any type of entertainment you may require. Payment of entertainers is the responsibility of the function organiser. It is necessary to indicate whether your entertainers require a meal, if so one will be supplied at a cost of \$25 per person. Our jukebox can be made available for \$165 per night if required.

PARKING

Our underground car park caters for approximately 70 cars.

SEATING ARRANGEMENTS

Our seating arrangements are very flexible. Most arrangements are possible and our staff will prepare the seating in consultation with the client to suit the function requirements.

DECORATIONS

Flowers for the bridal table only will be supplied. The club can arrange flower and table decorations for your guests tables to suit your requirement at a very competitive price. Please ask the Function Manager for details.

Place cards, cake bags etc are the responsibility of the function host and should be delivered to the Mulgrave Country Club two days prior to the function. Confetti is not permitted either inside or outside the premises.

TABLE LINEN

The club provides white linen table cloths and paper serviettes co-ordinated with your colour scheme.

FUNCTION DURATION

The function host is required to begin the function and vacate the premises in accordance with the time arranged and confirmed, subject always to Liquor Licensing requirements.

MASTER OF CEREMONIES

To be provided by the function organiser.

Mulgrave Country Club

Catering for Weddings



Mulgrave
Country
Club

Your Club

ADDITIONAL CONDITIONS & HOUSE RULES

SERVING OF ALCOHOL

Mulgrave Country Club practices responsible serving of alcohol meaning that intoxicated or argumentative patrons will not be served. Patrons must carry appropriate identification at all times whilst on club premises. Under aged patrons must not be supplied with alcohol and must be accompanied by a legal guardian (a brother, sister, aunt, uncle or older friend is not a legal guardian).

No alcohol or soft drink may be brought onto or consumed on the premise. Alcoholic presents or prizes must be taken from the club unopened.

REGISTRATION OF NON MEMBERS

As the Mulgrave Country Club is a club, it is a requirement of the Liquor Licensing Control Act that all non-members are "signed in". For this purpose a guest register is provided and all non-members must fill in their FULL name and HOME address upon arrival. Alternatively, a printed list of names and addresses may be provided by the host on confirmation of final numbers. In this case the guests will not be required to complete the guest register.

DRESS CODE

A person whose dress does not meet the generally required standard of the club, will not be allowed into the club. Function clients must observe the club's dress regulations when areas other than the function room are accessed. Mulgrave Country Club minimum standard is smart casual wear along with a neat and clean appearance. In general all smart shirts, blouses, smart jeans, slacks, shorts and skirts are acceptable. All smart shoes, sport shoes and sandals are permitted. Rubber thongs, scuffs and work boots are not permitted.

MUSIC VOLUME

After 11pm music volume must be decreased to a level over which the Function Manager has complete control and cease by 12.00am due to the Club being in a residential area. Please ensure all guests have vacated the Function Room prior to 12.30am.

DAMAGE OR THEFT

The hirer will be responsible for any damage that may occur in relation to your function. In addition the hirer indemnifies Mulgrave Country Club against any claim for loss, damage or theft of any goods belonging to the function organiser or their guests. Mulgrave Country Club strictly adheres to the Health, Liquor Health & Safety Acts and all Federal and State Regulations. The hirer and their guests also undertakes to conform to these regulations as listed.

Sparklers, Large Candles, Smoke and Fog Machines are prohibited from use. If the MFB is required to attend through the use of the previously listed, the function organiser will be liable for any charge incurred.

DISPUTES

The decision of the Duty Manager shall be deemed final and conclusive.

Please note that minimum charges apply for the use of facilities at Mulgrave Country Club at Management's discretion.

Mulgrave Country Club

Catering for Weddings



Mulgrave
Country
Club

Your Club

ON ARRIVAL

Chef's selection of hot and cold canapés on arrival for half an hour duration.

THREE COURSE MENU

Please select –

- Two entrées
- Two mains
- Two desserts

Guests will be served on an alternating basis.

\$85 PER HEAD:
Includes drinks

\$60 PER HEAD:
Drinks on consumption

\$30 CHILDREN
(4–12 years)

\$25 BAND MEMBERS
(Main meal only)

MAKING UP YOUR OWN MENU

ENTREES

(Please select two)

Cream of Pumpkin Soup

Full flavoured soup served with a swirl of running cream

Potato and Leek Soup

Fresh leeks and potato decorated with fresh parsley

Cream of Pea and Ham Soup

Garnished with crispy bacon

Zucchini and Bacon Soup

A rich creamy soup laced with roasted bacon pieces

Minestrone Soup

Traditional Italian Vegetable Soup

Garden Vegetable Soup

Lightly served with fresh herbs

Seafood Cocktail

Shrimp cocktail in a tangy sauce served along a side salad

Caesar Salad

With cos lettuce, crisp bacon, grated egg, croutons, shaved parmesan and served with traditional Caesar dressing and cracked pepper

Beef or Chicken Satay

Marinated tender pieces of chicken or beef served on a bed of rice topped with a spicy peanut sauce

Fresh Fish Fillet

Crumbed fish served on rice pilaf complimented by a hollandaise sauce

Spinach and Ricotta Cannelloni

Pasta tube filled with ricotta and wilted spinach with a creamy sauce

Sesame Chicken

Tender strips of chicken breast coated in sesame seeds, served with a plum sauce & salad

Fried Calamari

Golden fried calamari rings served with tartare sauce—garnished with parsley, lemon and prawn crackers

MAINS

Chicken Kiev

Tender crumbed breast of chicken filled with garlic butter and Ratatouille Vegetables

Grilled Fish of the Day

Grilled until golden brown topped with almonds and complimented by a lemon butter sauce

Roast Rack of Lamb

Rack of lamb coated in herb's on Spinach Risotto with a savoury mint gravy

Chicken and Salmon Camembert

Succulent Fillet layered with Smoked Salmon and Camembert with a Champagne Cream Sauce

Roast Leg of Lamb

Baked leg of lamb served with a light roast gravy

Garlic Crumbed Rib Eye

With Sweet Potato Mash and Creamy Mushroom Sauce

Tandoori Chicken

Tandoori marinated chicken, grilled, served with rice, pappadams, onion salad and drizzled with minted yoghurt

Pepper Crusted Beef Medallions

With Kipfler Potatoes and Snowpeas served with a red wine jus

Veal Scaloppini

Pan fried Veal medallions accompanied with Ribbon Vegetables and Topped with a Creamy Chantrelle Sauce

Our chef takes great care to ensure vegetarians and those with special dietary needs are catered for. Please advise in advance.

Mulgrave Country Club

Catering for Weddings



Mulgrave
Country
Club

Your Club

ON ARRIVAL

Chef's selection of hot and cold canapés on arrival for half an hour duration.

THREE COURSE MENU

Please select –

- Two entrées
- Two mains
- Two desserts

Guests will be served on an alternating basis.

\$85 PER HEAD:
Includes drinks

\$60 PER HEAD:
Drinks on consumption

\$30 CHILDREN
(4–12 years)

\$25 BAND MEMBERS
(Main meal only)

MAKING UP YOUR OWN MENU

DESSERTS

(Please select two)

Tiramisu

With contrasting flavours of Coffee, Kahlua and Creamy Mascarpone

Traditional Fruit Salad

Fresh fruit served in a chocolate heart basket with a delightful strawberry coulis & cream

Sweet & Sticky Date Pudding

Served with clotted double cream and butterscotch sauce

Individual Lemon Meringue Pie

Tangy Lemon Curd Baked in a butter pastry with a Meringue Top

Kahlua Mousse

Rich chocolate mousse flavoured with Kahlua and garnished with strawberries and cream

Individual Mini Pavlovas

Served on a mixed berry coulis topped with seasonal fresh fruits and cream

Choice of Cakes

Classic Cheesecake, Honeycomb, Baileys or Toblerone

Rich Chocolate Mudcake

Rich chocolate cake topped with ganache served with double cream and a berry coulis

Austrian Apple Strudel

Traditional Apple strudel served with lashings of fresh cream

Tea, Coffee and Chocolate included

Port served with coffee at an additional \$1.50 per person

DRINKS

Drinks can be paid individually by guests.

Mulgrave Country Club can provide your choice of drink selection up to the value that you nominate. Our staff will ensure that this level of spending is observed (Minimum spend is \$10 per guests).

We suggest light and heavy beer, red and white bottled wine, soft drink, orange juice and sparkling wine to toast.

We can offer you a fixed price which includes:

- light and heavy beer
- red and white bottled wine
- soft drinks
- orange juice
- Australian sparkling wine to toast

Excludes spirits. These can be purchased individually at competitive rates.

INCLUSIONS

- Half hour of Chef's selection of hot and cold canapés
- Beverages charged on consumption or all inclusive
- Personalised table menus
- White linen table cloths and paper serviettes co-ordinated with your colour scheme
- Lectern and microphone
- Dance floor
- Five hour duration
- White skirted Bridal and Wedding Cake display table
- Bridal party change room
- Gift table
- Coffee, tea and chocolates
- Free underground car parking is available
- Children and entertainers meals at a reduced cost

Mulgrave Country Club

Catering for Weddings



Mulgrave
Country
Club

Your Club

RESPONSIBLE SERVING OF ALCOHOL

Thank you for considering the Mulgrave Country Club for your function.

Mulgrave Country Club is committed to the responsible serving of alcohol because we:

- aim to provide a safe and friendly environment for our guests and staff
- want to abide by our legal obligations under the Liquor Control Reform Act 1998.

Our staff are trained in the Responsible Serving of Alcohol (RSA). We seek the co-operation of patrons to assist us in achieving our aim to provide the best possible experience for you and your guests.

Therefore, we adopt the following RSA practices for functions:

Whilst the final decision in respect to RSA issues will at all times be the responsibility of the venue, we require you to nominate a responsible person to assist our staff with any issues regarding liquor service at your function.

Minors will be required to be identified, and will not be served alcohol during the function.

Water and non-alcoholic beverages will be readily available at all times.

Guests will be asked before glasses are topped up with alcoholic drinks.

We reserve the right to limit the quantity of alcohol consumed by any particular guest.

We reserve the right to stop the supply of alcohol to the function guests, or any particular guest/s if it becomes apparent at any time (even prior to scheduled finish) that the guests are intoxicated.

We reserve the right to close down the function if the behaviour of the guests becomes unacceptable.

Guests who are intoxicated will not be served any alcohol and will be required to leave the premises.

All guests are encouraged to ensure they have safe transport from the function.

Staff will offer to call a taxi for any guest/s they consider should not be driving.

We respect our neighbours, and encourage our customers to leave the premises in a manner that does not disturb the amenity of the area.

We know that you will agree with the sentiments of this policy, and it is understood when you book your function. Your co-operation with the objectives set out above is a term of the contract between us. We will not be liable for any loss experienced by you or your guests by the implementation of any of the elements of this policy.

Again, we thank you for considering the Mulgrave Country Club for your function.

Kerry Scarlett
General Manager