

# Mulgrave Country Club

ABN 16 004 568 610



Mulgrave  
Country  
Club

*Your Club*

Updated  
01.04.2010

## **Catering for All Functions**

### **FUNCTIONS PACKAGE**

Welcome to Mulgrave Country Club, located on the Cnr of Wellington and Jells Roads, Wheelers Hill, with access to the Monash Freeway just 500 metres away. We are proud of our Club and the welcoming environment created among all our guests, members and staff.

We have state of the art function rooms with seating capacity for 30 to 300 guests, catering for smaller get togethers to larger ceremonies. They will be sure to impress your family and guests.

The following pages outline our current function menus ranging from finger food menus to fabulous two and three course sit down menus with all the trimmings.

For further information or to make an appointment to inspect our venue, please contact the Club on 9582 4600. Your function is important to us and if you have any queries, please do not hesitate to give us a call.

Cnr Wellington & Jells Road  
Wheelers Hill, Vic 3150  
Telephone: 03 9582 4600  
Fax: 03 9582 4699

Email: [information@mulgravecc.com.au](mailto:information@mulgravecc.com.au)  
Website: [www.mulgravecc.com.au](http://www.mulgravecc.com.au)

For enquiries, please call: **03 9582 4600**

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### TERMS & CONDITIONS

#### BOOKINGS

Tentative bookings are held for ten (10) days only after which the date will automatically be released. Once you have selected a date and chosen all details that you require for your function, you are required to pay a \$500 deposit to confirm your booking within one week. The deposit is held as a bond until the week following the function when it is fully refundable, unless damage has been caused by any person attending the function. Final numbers on which all charges will be made must be given to the club 7 days prior to the function.

#### CANCELLATIONS

The deposit will only be refunded if a function is cancelled at least 30 days prior to the confirmed date and providing the club is able to re-book the date. All other monies paid will be refunded.

#### PAYMENT OF ACCOUNTS

Payment in full for food and fixed price drink accounts must be received 7 days prior to the function by cash, bank cheque, eftpos or credit card (Amex and Diners Card payments will incur a 5% surcharge). For an "on consumption" drink account, payment is required at the conclusion of the function by credit card or bank cheque with the balance by credit card or cash.

#### OTHER CHARGES

All charges made are inclusive of GST. Prices charged may vary slightly from those originally quoted, however all attempts will be made to communicate these to your function organisers. Functions held on Public Holidays will incur an additional charge of \$5.00 per person.

#### ENTERTAINMENT

Mulgrave Country Club can help put you in touch with a reliable agency for you to organise any type of entertainment you may require. Payment of entertainers is the responsibility of the function organiser. It is necessary to indicate whether your entertainers require a meal, if so, one will be supplied at a cost of \$25 per person. Our jukebox can be made available for \$165 per night for non members or \$110 for members.

#### PARKING

Our underground car park caters for approximately 70 cars.

#### SEATING ARRANGEMENTS

Our seating arrangements are very flexible. Most arrangements are possible and our staff will prepare the seating in consultation with the client to suit the function requirements.

#### DECORATIONS

Nothing is to be nailed, screwed, stapled or adhered to any wall, door or other surface or part of the building. No streamers or other items can be attached to any part of the clubs fittings. Signage in the Mulgrave Country Club is to be kept to a minimum and must be approved by the Manager prior to the event. The only decorations permitted are table settings and helium balloons, which can be delivered to the Club on the day of the function. Any decorations put up by the organiser are to be removed by the organiser upon completion of the function.

#### TABLE LINEN

The club provides white linen table cloths and napkins together with paper serviettes coordinated with your colour scheme.

#### FUNCTION DURATION

The function host is required to begin the function and vacate the premises in accordance with the time arranged and confirmed, subject always to Liquor Licensing requirements.

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### ADDITIONAL CONDITIONS & HOUSE RULES

#### ROOM HIRE

ROOM HIRE:	Full Day	Half Day
Mulgrave Room	\$400	\$225
Panorama Room	\$300	\$175
Brasserie	\$175	\$125

#### SERVING OF ALCOHOL

Mulgrave Country Club practices responsible serving of alcohol meaning that intoxicated or argumentative patrons will not be served. Intoxicated or noisy patrons from a function will not be allowed entry into the Wellington Lounge. Patrons must carry appropriate identification at all times whilst on club premises. Under aged patrons must not be supplied with alcohol and must be accompanied by a legal guardian (a brother, sister, aunt, uncle or older friend is not a legal guardian).

No alcohol or soft drink may be brought onto or consumed on the premises. Alcoholic presents or prizes must be taken from the club unopened.

#### REGISTRATION OF NON MEMBERS

As the Mulgrave Country Club is a club, it is a requirement of the Liquor Licensing Control Act that all non-members are "signed in". For this purpose, a guest register is provided and all non-members must fill in their FULL name and HOME address upon arrival. Alternatively, a printed list of names and addresses may be provided by the host on confirmation of final numbers. In this case, the guests will not be required to complete the guest register.

#### DRESS CODE

A person whose dress does not meet the generally required standard of the club will not be allowed into the club. Function clients must observe the club's dress regulations when areas other than the function room are accessed. Mulgrave Country Club minimum standard is smart casual wear along with a neat and clean appearance. In general, all smart shirts, blouses, smart jeans, slacks, shorts and skirts are acceptable. All smart shoes, sport shoes and sandals are permitted. Rubber thongs, scuffs and work boots are not permitted.

#### MUSIC VOLUME

After 11pm, music volume must be decreased to a level over which the Function Manager has complete control and cease by 12.00am due to the Club being in a residential area. Please ensure all guests have vacated the Function Room prior to 1am.

#### DAMAGE OR THEFT

The hirer will be responsible for any damage that may occur in relation to your function. In addition the hirer indemnifies Mulgrave Country Club against any claim for loss, damage or theft of any goods belonging to the function organiser or their guests. Mulgrave Country Club strictly adheres to Health, Liquor & Safety Acts and all Federal and State Regulations. The hirer and their guests also undertakes to conform to these regulations as listed.

Sparklers, Large Candles, Smoke and Fog Machines are prohibited from use. If the MFB is required to attend through the use of the previously listed, the function organiser will be liable for any charge incurred.

#### SMOKING POLICY

Guests will only be permitted to smoke in a nominated area.

#### DISPUTES

The decision of the Duty Manager shall be deemed final and conclusive.

#### SECURITY

If in the opinion of the Management of Mulgrave Country Club it is necessary to employ extra staff for the purpose of maintaining security at any function, the cost of \$150 (per guard) for employing such staff shall be added to the function charge, payable by the client.

**Please note that minimum charges apply for the use of facilities at Mulgrave Country Club at Management's discretion.**

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## BREAKFAST

Breakfast in one of our great function or, in summer, on our Terrace.

Corporate and other groups can be catered for.

*Minimum: 50 persons. Under 50 extra charges may apply.*

For assistance in planning your function, please call us on **03 9582 4600** and our friendly staff will be happy to advise you.

## BREAKFAST

### Option 1 – \$19.95 per person PLATED BREAKFAST

*Served to your table, a selection of Cereal and Milk.*

#### Hot Plated Mains

Frittata or Scrambled Eggs  
Bacon  
Mushroom  
Sausages  
Toast  
Grilled Tomato  
Hash Brown  
Selection of Spreads  
Tea and Percolated Coffee

#### Extras:

Fresh Fruit Platters  
@ \$20 per platter  
Selection of Danishes  
@ \$20 per platter

Juice charged on consumption basis

### Option 2 – \$25 per person BUFFET BREAKFAST

*A great buffet served in stylish display for you and your guests to enjoy.*

Scrambled Eggs  
Bacon  
Grilled Tomato  
Mushroom  
Baked Beans  
Sausages  
Hash Browns  
Fresh Fruit Platters  
Selection of Danishes  
Toast  
Selection of Spreads  
Tea and Coffee

#### Extras:

Juice charged on consumption basis

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### THREE FUNCTIONS MENUS TO CHOOSE FROM:

Ranging from \$35 to \$45 per person, our function menus offer a variety to suit all tastes.

*Minimum: 50 persons.*

For assistance in planning your function, please call us on **03 9582 4600** and our friendly staff will be happy to advise you.

### \$35 FUNCTION MENU

#### ENTREE

Pumpkin and Pesto Soup

Crumbed Calamari  
*with Saffron Mayo Salad  
and Prawn Crackers*

Five Spice Marinated Chicken Strips  
*on Crispy Greens with Pineapple Salsa*

Beef Tortellini  
*with Garlic, Bacon, Mushroom  
and Cream*

*Entrée consists of one dish from  
the above selection.*

#### MAIN

Roast Leg of Lamb  
*with a Mint and Honey Glaze*

Moroccan Chicken Breast  
*With Chilli and Lime Hollandaise*

Roasted Porterhouse  
*with Mustard and Cabernet Merlot  
sauce*

Beer Battered Flathead Tails  
*with Chilli Lime Hollandaise*

*Main meals are served on a 50/50 basis  
with a selection from two of the above.*

#### DESSERT

Caramel Mud Cake  
Fruit Salad in a Chocolate Basket  
Honey Hazelnut Cheese Cake  
Baileys Cheese Cake

*Desserts are also served on a 50/50 basis  
from two of the above.*

Tea & Coffee is included  
after Dessert.

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### THREE FUNCTIONS MENUS TO CHOOSE FROM:

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*Minimum: 50 persons.*

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### \$40 FUNCTION MENU

#### ENTREE

Zucchini and Bacon Soup

Chicken and Noodle Soup  
*with Shallots*

Savoury Beef Rolls  
*with Oriental Sauce and Salad*

Calamari and Prawn Combo  
*with Saffron Mayonnaise*

*Entrée is served on a 50/50 basis with a selection from two of the above.*

#### MAIN

Tandoori Marinated Chicken Breast  
*with Saffron Rice and Minted Yoghurt*

Crumbed Barramundi Infused  
*with Lemon Pepper and Dill Hollandaise*

Chargrill Pork Cutlets  
*with Plum and Apple Glaze*

Roasted Porterhouse  
*with Mustard and Cabernet Merlot Sauce*

*Main meals are served on a 50/50 basis with a selection from two of the above.*

#### DESSERT

Chocolate Mousse

Caramel Cheese Cake

Fruit Salad in a Chocolate Basket

Tiramisu Infused with Khalua Cream

*Desserts are also served on a 50/50 basis from two of the above.*

Tea & Coffee is included after Dessert.

All fees are GST inclusive  
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### \$45 FUNCTION MENU

#### ENTREE

Smoked Salmon

*with Capers, Onions and Horseradish Sauce*

Spinach and Ricotta Cannelloni  
*with Mornay Sauce and a touch of Napoli*

Butterfly Prawns in Shell  
*with Garlic Butter*

Tandoori Chicken Strips  
*on Mix Salad with Mango Chutney*

*Entrée is served on a 50/50 basis with a selection from two of the above.*

#### MAIN

Herb Crusted Rack of Lamb  
*with a Mint Jus*

Oriental Chicken  
*with Chargrill Relish, Sundried Tomato, Bacon, Cheese and Dijon Mustard Glaze*

Lemon Peppered Salmon  
*with Dill and Pesto Hollandaise*

Beef Medallions  
*with Bacon and Champignon Sauce*

*Main meals are served on a 50/50 basis with a selection from two of the above.*

#### DESSERT

Lemon Meringue Pie

Flourless Jaffa Orange  
*with Chocolate Ganache*

Warm Apple Strudel  
*with Maple Syrup*

Mini Pavlova  
*with Cream and Mixed Berry Coulis*

*Desserts are also served on a 50/50 basis from two of the above.*

Tea & Coffee is included after Dessert.

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## FANTASTIC FINGER FOOD

Before you sit down or when the occasion calls for something more informal.

*Choice of seven (7) only when booking.*

### OPTION 1

**\$14.95 PER PERSON**

Mini Quiches  
Tandoori Chicken Wingettes  
Crudette's & Dips  
*Choice of Dips from:  
Avocado, Chargrill Vegetable Relish,  
Tzatziki, Tomato Chilli Jam*  
Party Pies  
Mini Pizza  
Chicken Strips  
Spring Rolls  
Samosas  
Party Sausage Rolls  
Wedges & Sour Cream  
Savoury Meatballs  
Mini Dim Sims  
Crumbed Cocktail Seafood Claws  
Chicken Satay

### OPTION 2

**\$19.95 PER PERSON**

Mini Quiches  
Crudette's & Dips  
Chicken Satay  
Assorted Sandwiches  
Seafood Wontons  
Vegetable Samosas  
Crumbed Calamari  
Cajun Pop Prawns  
Mini Beef Croquettes  
Petite Tempura Whiting  
Prawn Cutlet Rolls  
Variety Mix of Risotto Balls  
Tandoori Chicken Puff  
Potato Wedges

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### CARVERY/BUFFET

Mulgrave Country Club caters to every need and we can arrange a full three course carvery / buffet

All this for only:

\$30.00 per person  
\$15.00 children under 12  
No charge for children under 5

For assistance in planning your function, please call us on **03 9582 4600** and our friendly staff will be happy to advise you.

### SOUP OF THE DAY AND BREAD ROLLS

#### MAINS

Carvery – Selection of two roasts  
(pork, turkey, lamb, baked ham)

Roast Potato

Roast Pumpkin

Gravy

Vegetables

Curry

Rice

*Plus Condiments*

Vegetable Lasagne

Tempura Whiting

Spring rolls

Nuggets

Chips

#### DESSERTS

Selection of Cakes

Pavlova

Fruit Platter

Rotating Bread & Butter Pudding or Apple Crumble

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## BEVERAGES

Mulgrave Country Club has several options for you to choose from.

*Choice of seven (7) only when booking.*

### OPTION 1

#### FIXED PRICES

#### **\$30 PER PERSON FOR A FIVE HOUR DURATION**

*Mulgrave Country Club can offer you a fixed price which includes:*

Light and Heavy Beer

Red and White Bottled Wine

Soft Drink

Orange Juice

Australian Sparkling Wine to toast

*Excludes spirits. These can be purchased individually at competitive rates.*

### OPTION 2

#### ON CONSUMPTION

*Mulgrave Country Club can provide your choice of drink selections up to the value that you nominate. Our staff will ensure that this level of spending is observed.*

*We suggest light and heavy beer, red and white bottled wine, soft drink, orange juice and sparkling wine to toast.*

### OPTION 3

#### PURCHASING

*Drinks can be paid individually by guests.*

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### RESPONSIBLE SERVING OF ALCOHOL

Thank you for considering the Mulgrave Country Club for your function.

Mulgrave Country Club is committed to the responsible serving of alcohol because we:

- aim to provide a safe and friendly environment for our guests and staff
- want to abide by our legal obligations under the Liquor Control Reform Act 1998.

Our staff are trained in the Responsible Serving of Alcohol (RSA). We seek the co-operation of patrons to assist us in achieving our aim to provide the best possible experience for you and your guests.

Therefore, we adopt the following RSA practices for functions:

Whilst the final decision in respect to RSA issues will at all times be the responsibility of the venue, we require you to nominate a responsible person to assist our staff with any issues regarding liquor service at your function.

Minors will be required to be identified, and will not be served alcohol during the function.

Water and non-alcoholic beverages will be readily available at all times.

Guests will be asked before glasses are topped up with alcoholic drinks.

We reserve the right to limit the quantity of alcohol consumed by any particular guest.

We reserve the right to stop the supply of alcohol to the function guests, or any particular guest/s if it becomes apparent at any time (even prior to scheduled finish) that the guests are intoxicated.

We reserve the right to close down the function if the behaviour of the guests becomes unacceptable.

Guests who are intoxicated will not be served any alcohol and will be required to leave the premises.

All guests are encouraged to ensure they have safe transport from the function.

Staff will offer to call a taxi for any guest/s they consider should not be driving.

We respect our neighbours, and encourage our customers to leave the premises in a manner that does not disturb the amenity of the area.

We know that you will agree with the sentiments of this policy, and it is understood when you book your function. Your co-operation with the objectives set out above is a term of the contract between us. We will not be liable for any loss experienced by you or your guests by the implementation of any of the elements of this policy.

Again, we thank you for considering the Mulgrave Country Club for your function.

**Kerry Scarlett**  
General Manager