

FUNCTION PACKAGES



MULGRAVE COUNTRY CLUB

ABN 16 004 568 610

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Mulgrave
Country
Club

Your Club



Thank you for considering Mulgrave Country Club to host your next event.

Whether it is a Sit Down dinner for 30 guests or a Black Tie event for 250 people, we have what you are looking for. Our Function Rooms are modern with their own distinct style. Three of our Function Rooms have their own private terrace and beautiful views of the Club's grounds.

Located on the corner of Wellington and Jells Roads Wheelers Hill, Mulgrave Country Club has been in operation since 1961. The Club has been renovated in recent years and is considered one of the finest licensed and sporting clubs in Victoria .

Our Function Packages can be tailored to your needs by our dedicated Functions and Events Team. Whether it is a birthday celebration, engagement party or a corporate function, Our professional Functions and Events Team will make sure your wishes are met.

We cater for both Sit Down meals as well as Cocktail functions.

We invite you to book an appointment with our experienced Functions and Events Team for a private tour of the function rooms and to discuss about our packages.

We look forward to hearing from you.

Kerry Scarlett

General Manager

ROOM HIRE COSTS

5 hours Duration

Rooms	Members	Non Members
Heritage	\$100	\$150
Panorama	\$225	\$275
Mulgrave	\$300	\$350
Mulgrave + B2	\$450	\$500
B2 Terrace	\$200	\$250

Room Hire Inclusions

- 5 Hour Duration
- White Table Cloths
- Table Settings
- Coloured Napkins
- Dance Floor
- Clothed Cake and Gift Table
- Iced Water

Optional Extras

- Data Projector & Screen — \$80.00

Prices on demand:

- Photography/ Photo Booth
- Décor
- Lighting
- Dessert/ Lolly Buffet
- Cakes

ROOM CAPACITY

Room	Round Tables Banquet	Cocktail	Dance Floor
Heritage*	28	28	N/A
Panorama**	130	130	5
Mulgrave**	133	133	11
Mulgrave + B2	188	188	11

*Please note there is no bar and no dance floor in the Heritage Room

**Please note minimum numbers are required for the Mulgrave Room and Panorama Room on Fridays, Saturdays and Sundays as follows:

Mulgrave Room: Minimum of 100 seated or 133 cocktail style

Panorama Room: Minimum of 60 seated or 80 cocktail style

Functions held on Sunday will incur an additional charge of \$5 per person

Functions held on Public Holidays will incur a additional charge of \$10 per person

Mulgrave Room + B2:

- Caters for up to 300 people
- Bar Facilities
- Dance Floor
- Data Projector and Screen
- Air Conditioning
- Block out Blinds
- In built Audio System
- Portable Stage



Panorama Room:

- Caters for up to 160 people
- Portable Wooden Dance Floor
- Bar Facilities
- Data Projectors and Screens
- Air Conditioning
- Block out Blinds
- Private Balcony
- Portable Stage
- In built Audio System

Heritage Room:

- Caters for up to 40 people
- Data Projector and Screen
- Air Conditioning
- Block out Blinds



FINGER FOOD MENUS

Minimum Numbers of 40 people

\$32.00 per person

8 Savoury Items Or 6 Savoury & 2 Sweet Items

\$35.00 per person

10 Savoury Items Or 8 Savoury & 2 Sweet Items

BBQ Pulled Pork Slider Rolls | Tomato Relish | Onion Ring

Crispy Chilli Squid | Aioli Sauce

Bruschetta Mini Tartlets Tomato | Shaved Parmesan

Assorted Sushi | Wasabi | Soy Sauce

Assorted Rice Paper Rolls | Soy Sauce

Vegetarian Cigar Spring Rolls | Sweet Chili Dipper

Chicken Kebab Skewers | Tzatziki

Peri Peri Chicken Skewers | Yoghurt Dip

Malay Chicken Satay | Authentic Satay Sauce

Chicken Skewers wrapped with Prosciutto

Assorted Mini Quiches | Tomato Sauce

Vegetable Gyozas | Soy Sauce

Beef Kebabs

Arancini Balls | Sweet Chilli Sauce

Assorted Mini Pizzas

Mini Beef Burgers

Prawn and Calamari Twisters | Sweet Chilli Dipper

Poached Tiger Prawn Cutlets | House Cocktail Sauce

Smoked Salmon Tartlets | Crème Fraiche & Dill

Fish and Chips Box | Tartare Sauce

Only with \$35.00 menu

Assorted Gourmet Pies | Beef & Red Wine | Chicken, Butter Chicken | Mushroom & Leek | Cauliflower, Cheese & Leek | Lamb & Rosemary

Gourmet Quiches | Sundried Tomato, Basil & Feta | Quiche Lorraine

Gourmet Pastry Rolls | Beef Sausage Roll | Spinach & Ricotta

Sweets

Lemon Meringue Mini Tarts

Passionfruit Mini Tarts

Chocolate Coated Profiteroles

Assorted Mini Cakes

Fresh Fruits

* Please note this menu is subject to change due to COVID 19 restrictions and current Victorian DHHS guidelines

While we will endeavour to accommodate requests for special meals for customers who have food allergies or intolerances, we cannot guarantee completely allergy-free meals. This is due to the potential of trace allergens in the working environment and supplied ingredients.

3 COURSE MENUS

Minimum Numbers of 40 people

\$45.50 per person

Menu includes Tea and Coffee

Entrée - Choose 2

Classic King Prawn Cocktail | House Cocktail Sauce and Fresh Lemon

Spinach and Ricotta Tortellini | Roma tomato Ragu flavoured with Garlic & Basil

Tandoori Chicken

Thai Beef Salad

Main - Choose 2

All mains are served with Seasonal Roasted Vegetables & Chefs Potatoes of the Day

Lemon and Thyme Grilled Chicken | Golden Jus

Chargrilled Eye Fillet (200gr) | Red Wine Jus

Roasted Salmon | Creamy Hollandaise Sauce

Marinated Pork Cutlets |

Slow Cooked Lamb Shank | Red Wine Jus and Mash

Dessert - Choose 2

Lemon Tart | Passion Fruit Coulis | Chantilly Cream

Duo of Mousse | Layers of milk Chocolate and white chocolate on a chocolate sponge base

New York Cheesecake | Classic baked cheesecake

Sticky Date Pudding | Butter Scotch Sauce

Ferrero GF | Hazelnut Cheesecake with a Nutella

Centre covered in a milk chocolate glaze

\$58.50 per person

Menu includes Tea and Coffee

Entrée - Choose 2

Seared Canadian Scallops | Green Peas Puree | Shaved Baby Fennel | Pomegranate

Salt and Pepper Calamari

Seafood Trio, Natural Prawns, Oysters, Smoked Salmon with House Cocktail Sauce

Vegetable Cannelloni | Creamy Mornay | Parmesan

Gnocchi Carbonara

Main - Choose 2

Barramundi Fillet Seafood Bisque | Steam Seasonal Greens

Lamb Rack (4 Points) | Ratatouille | Roast Pumpkin

Eye Fillet (220gr) | Potato Mash | Broccolini | Baked Tomato | Beef Jus

Free Range Chicken Breast | Thyme Roast Kipfler Potato | Grilled Asparagus | Truss Tomato | Garlic Butter

Dessert - Choose 2

Luscious Fruit Tarte | Chantilly Cream | Passion Fruit Coulis

Choc Strawberry Deluxe | Layers of Sponge, Chocolate and Strawberry Mousse

The Salted Caramel | Chocolate Mousse | Vanilla Sponge | Salted Caramel Glaze

Tiramisu Mousse | Frangelico Mascarpone Quenelle

Divine Double Chocolate Cake | Layers of milk Chocolate and dark Chocolate mousse

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BEVERAGES

Option 1 - Beverage Package - \$40 per person

4.5 Hour Duration

Carlton Draught Tap Beer

Pure Blonde Tap Beer

VB Tap Beer

Greater Northern Tap beer

Cascade Premium Light Tap Beer

Bulmers Apple Tap Cider

Coke

Diet Coke

Lemon Squash

Lemonade

Willowglen Brut Sparkling

Willowglen Semillon Chardonnay

Willowglen Semillon Sauvignon Blanc

Willowglen Cabernet Merlot

Willowglen Shiraz Cabernet

Willowglen Rosé

Willowglen Moscato

Willowglen Pinot Grigio

Apple Juice

Orange Juice

Excludes spirits and all other drinks from beverage list that are not listed below. These can be purchased individually at competitive rates

Option 2 - On Consumption (Bar Tab)

Mulgrave Country Club can provide your choice of drink selections up to the value that you nominate.

Our staff will ensure that this level of spending is observed.

We suggest Light and Heavy Beers, Red and White Wines, Soft Drinks, Orange and Apple Juices and Sparkling Wine to toast.

Option 3 - Individual Purchase

Drinks can be paid individually by guests from the bar.



TERMS AND CONDITIONS

BOOKING & CONFIRMATION

Tentative bookings are held for seven days only. Function clients are required to pay the associated room hire fee and catering deposit and return signed Terms and Conditions to confirm their booking or the request will automatically be released. Final numbers on which all charges will be made must be given to the club 10 days prior to the function.

DEPOSIT

A \$150 Catering Deposit is required in addition to the Room Hire Fee for all bookings. The Catering Deposit is then used as a credit towards your final catering total, only if you provide both final numbers and menu selection ten days prior to your Function. If this requirement is not met the \$150 will be used as an additional charge on top of your Function Total. The deposit will be refunded if a function is cancelled at least 30 days prior to the confirmed date providing the club is able to re-book the date.

PAYMENT

Payment for security (if applicable), food and fixed price drink accounts must be received in full, ten days prior to the function by cash, bank cheque, eftpos or credit card. For an "on consumption" drink account, payment is required at the conclusion of the function by credit card or cash. (Amex Card payments will incur a 1% surcharge and 3% for Diners). Refunds cannot be given for guests once final numbers and payment have been received.

All charges made are inclusive of GST. Prices charged may vary slightly from those originally quoted, however all attempts will be made to communicate these to our function clients. Functions held on Public Holidays will incur an additional charge of \$10 per person and an additional charge of \$5 per person will apply to functions held on Sundays.

RESPONSIBLE SERVING OF ALCOHOL

Mulgrave Country Club practices responsible serving of alcohol meaning that intoxicated or argumentative patrons will not be served and will be asked to leave. Noisy patrons from a function will not be allowed entry back in to the function.

Patrons must carry appropriate identification at all times whilst on club premises. Under aged patrons must not be supplied with alcohol and must be accompanied by a responsible adult. No alcohol or other beverages are to be brought onto the club premises unless being used as presents or prizes. All beverage presents or prizes must be taken from the club unopened. Potato chips, nuts, pretzels and a celebration cake are only permitted to be supplied by the client for consumption at the function. The bar will close 15 minutes prior to schedule function conclusion time.

SIGNING IN

As the Mulgrave Country Club is a club, it is a requirement of the Liquor Licensing Control Act that all non-members are "signed in". For this purpose a guest register is provided and all non-members must fill in their full name and home address upon arrival. Alternatively, a printed list of names and addresses may be provided by the client on confirmation of final numbers. In this case the guests will not be required to complete the guest register.

DRESS CODE

A person, whose dress does not meet the generally required standard of the club, will not be allowed into the club. Function clients must observe the club's dress regulations when areas other than the function room are accessed. Mulgrave Country Club minimum standard is smart casual wear along with a neat and clean appearance. In general all smart shirts, blouses, smart jeans, slacks, shorts and skirts are acceptable. All smart shoes, sport shoes and sandals are permitted. Rubber thongs, scuffs and work boots are not permitted.

MUSIC

After 11.45 pm music volume may be decreased to a level over which the Duty Manager has complete control and cease by 12.00am due to the Club being in a residential area. Please ensure all guests have vacated the Function Room by 12.30am.

PROPERTY DAMAGE

The client will be responsible for any damage that may occur in relation to their function by all guests attending. In addition the client indemnifies Mulgrave Country Club against any claim for loss, damage or theft of any goods belonging to the client or their guests. Mulgrave Country Club strictly adheres to the Health, Liquor Health & Safety Acts and all Federal and State Regulations. The client and their guests also undertake to conform to these regulations as listed.

RESPONSIBILITY

Sparklers, Candles, Smoke and Fog Machines are prohibited from use. Guests are only permitted to smoke in nominated areas. If the MFB is required to attend through the use of the previously listed, the client will be liable for any charge incurred.

SECURITY

If in the opinion of the Management of Mulgrave Country Club it is necessary to employ additional staff for the purpose of maintaining security at any function, the cost of \$200 (for one security guard) for employing such staff shall be added to the function charge, payable by the client. At the end of each Function, Security will refuse entry to the Mulgrave Country Club Gaming area, or Café, or Terrace to any patron who is intoxicated or abundantly loud.

DECORATIONS

Nothing is to be nailed, screwed, stapled or adhered to any wall, door or other surface or part of the building. No streamers or other items can be attached to any part of the clubs fittings. The only decorations permitted are table settings and helium balloons, which can be delivered to the club on the day of the function. Confetti is not permitted either inside or outside the premises. Place cards, cake bags etc are the responsibility of the client and should be delivered to the Mulgrave Country Club two days prior to the function. All decorations and equipment are to be removed by the client upon completion of the function. The decision of the Duty Manager shall be deemed final and conclusive.

IN ADDITION

COVID 19 RESTRICTIONS AND CANCELLATIONS

Menus & Room Capacities are subject to change due to COVID 19 restrictions and current Victorian DHHS guidelines

If your event is cancelled because of COVID 19 restrictions released by Victorian DHHS you will receive a refund of your deposit.

Mulgrave Country Club will supply the COVID SAFE PLAN upon request

ENTERTAINMENT

Mulgrave Country Club can help put clients in touch with reliable agencies to organize any type of entertainment they may require. Payment of entertainers is the responsibility of the client. It is necessary to indicate whether your entertainer/s require a meal, if so one will be supplied at a cost of \$26.90 per person. Management must be notified of the nature of entertainment booked.

DATA PROJECTOR & WIRELESS INTERNET

Data projector and screen hire can be arranged through the club at a cost of \$80. Wireless internet access can also be arranged at no extra cost. If you require any other audio visual equipment please ask our Functions and Events Team.

PARKING

Our car park caters for approximately 140 cars underground and 270 cars aboveground.

SEATING

Our seating arrangements are very flexible. Most arrangements are possible and our staff will prepare the seating in consultation with the client to suit the function requirements.

MINIMUM CHARGES

Please note that minimum numbers apply for the use of the Mulgrave Room and Panorama Room on Fridays, Saturdays and Sundays. Should the final number of guests fall below the minimum numbers required, the client is still required to pay for the minimum number. See Room Hire charges for details.

CATERING

Should any of your guests require a special dietary meal this is to be notified at least 7 days prior to your function. All dietary requirements except for vegetarian and vegan meals come with a \$5 surcharge. No food is allowed to be taken off the premises.

RESPONSIBLE SERVICING OF ALCOHOL POLICY

Mulgrave Country Club is committed to the responsible serving of alcohol because we:

- Aim to provide a safe and friendly environment for our guests and staff

Minors will be required to be identified, and will not be served alcohol during the function.

Water and non-alcoholic beverages will be readily available at all times.

Guests will be asked before glasses are topped up with alcoholic drinks.

We reserve the right to stop the supply of alcohol to the function guests, or any particular guest/s if it becomes apparent at any time (even prior to scheduled finish) that the guests are intoxicated.

Guests who are intoxicated will not be served any alcohol and will be required to leave the premises.

All guests are encouraged to ensure they have safe transport from the function.

Staff will offer to call a taxi for any guest/s they consider should not be driving.

We respect our neighbors, and encourage our customers to leave the premises in a manner that does not disturb the amenity of the area.

We know that you will agree with the sentiments of this policy, and it is understood when you book your function. Your co-operation with the objectives set out above is a term of the contract between us. We will not be liable for any loss experienced by you or your guests by the implementation of any of the elements of this policy.



**Mulgrave
Country
Club**

Your Club

Function Details

Function Date _____ Function Room _____

I/We _____

have read and accept the terms and conditions above and the Mulgrave Country Club's Responsible Serving of Alcohol Policy.

Client Name/s _____

Client's Contact Number _____ Client's Email Address _____

Client Signed

Functions Manager/Coordinator Signed

Date

Date

